

**WATER POLO CANADA  
CALL FOR BIDS**



**2023-2024 15U WEST NATIONAL  
CHAMPIONSHIPS**



## **Call for Bids- 2023-2024 National Championship League 15U West Finals**

### **INTRODUCTION**

Water Polo Canada is the national sport organization (NSO) for Water Polo in Canada. Its purpose is to lead the growth and the pursuit of excellence in the sport of water polo for all Canadians while respecting the following set of values: Integrity & Respect, Teamwork & Solidarity, Leadership & Accountability, Excellence & Professionalism.

The National Championship League (NCL) was created in 2014 to bring the domestic club age group programs under a country-wide umbrella that promotes the sport's development. The NCL offers three categories of play: Senior, 17U, and 15U.

The 15U Championships take place annually at the beginning of May. The country is split into Eastern and Western conferences, with championships taking place in both conferences.

WPC (Water Polo Canada) is currently seeking bids for host cities for the 15U West Conference Finals May 3-4, 2024. The 15U West Finals, are operated under sanction of Water Polo Canada (WPC).

### **BID PROCESS**

Any local tourism organization in partnership with a local water polo club or Provincial water polo organization located in Ontario or Quebec can submit a bid to host and organize the 15U West Finals. Bids are selected periodically through the issuance of a Request for Proposal, based on the requirements in the present Regulations.

Interested host cities will need to submit a completed bid package including Appendix A by March 15<sup>th</sup>, 2023, at 4 pm EST (Eastern Standard Time) electronically to WPC at [ncl@waterpolo.ca](mailto:ncl@waterpolo.ca) with the support of their local or provincial water polo club or organization. The 15U West Finals will be awarded to a city following an assessment of the bid application received by WPC.

### **PARTICIPANT DETAILS**

Participation at the 15U West Finals will include approximately 360 athletes, 20 Coaches and Support Staff, 12 Officials & Delegates and 3 WPC Staff VIPs & Dignitaries.



## TECHNICAL REQUIREMENTS

### Competition dates

The 15U West Finals will include the following schedule:

- Thursday: Teams arrive
- Friday: First Day of Competition (8 am to 10 pm)
- Saturday: Second Day of Competition (8 am to 10 pm)
- Sunday: Final Day of Competition and Team departures (8 am to 6 pm)

### Venue

The venue for this event must meet the following criteria:

1. The facility is required to have a male and female changing room for teams to change in prior to their competition. It is also preferable if facilities have a gender neutral or alternative change room option for individuals.
2. Lifeguard room must be available in case of a medical emergency
3. It is preferable that the facilities that are used have internet accessible to WPC so that live streaming of the event can take place.

### Field of play requirement

1. This event must have at least 1 field of play (pool), with 2 fields of play being optimal, available for the entire event.
2. The pool size and dimension requirements are as follows:
  - a. The distance between the goal lines shall be twenty-five (25) meters.
  - b. The field of play width shall be twenty (20) meters.
  - c. The boundary of the field of play at each end shall be zero point three (0.30) meters behind the goal line.
  - d. The field of play's depth shall be two (2) meters.

\*\* These pool specs are the ideal specs. Facilities that do not meet these specs will also be considered.

3. The following equipment is to be made available by the facility:
  - a. 2 water polo nets per field of play
  - b. Score clocks and shot clocks (These may be made available in partnership with the local club or provincial organization)
  - c. Adequate lifeguard staffing for the entirety of the event



## **HOSPITALITY AND ACCOMODATIONS**

WPC will work with the host hotel(s) to develop room blocks for teams to book into. Teams will be responsible for booking and covering their own hotel rooms using the room block information provided.

For 15U West Finals, there will be about 55 rooms per night required for participants, WPC staff and delegates. There will be additional room nights required for parents who will be attending and supporting their athletes.

A hospitality room will be required in the venue. This will be used for the officials, volunteers, and WPC staff. Lunch and dinner are to be provided by the LOC (Local Organizing Committee) for all WPC staff, representatives, and officials. Water Polo Canada will provide some financial support towards the hospitality room for this event.

## **TRANSPORTATION**

All teams participating at the 15U West Finals are required to provide their own transportation to and from the event, this includes ground and air transportation

WPC will provide all transportation needs (air and ground) for WPC staff and representatives, officials, and delegates.

## **PROTOCOL**

1. Water Polo Canada will provide all signage needed for the event. This will include sponsorship banners, WPC signs and local tourism banners.

## **MARKETING AND COMMUNICATIONS**

WPC will be responsible for promotion of 15U West Finals utilizing WPC communication strategy and promotional materials. This will be shared and promoted on WPC's website, social media pages and partner promotions.

WPC will also be livestreaming all games of the 15U West Finals. Access to internet (preferably hard wired) will be required in the venue to ensure the live stream feed can be utilized and broadcasted.

WPC will work with the LOC to identify local photographers present onsite to take photos of the event including game play, venue photos, coaches, athletes, and fans. WPC will need photos provided daily to be posted on social media and promote the event on social media.



## **VOLUNTEERS**

The LOC will be responsible for identifying and training volunteers onsite. These volunteers will be needed for tasks including but not limited to:

- Game secretary
- Minor officials table supervisor
- Running score and time clocks
- Penalty secretary (if required)
- Livestream filming
- Monitoring Hospitality room and providing food for all officials



<b>APPLCIATION TO HOST 15U West Finals</b>	
PREFERRED DATE	
APPLICANT LOC (contact name) (Address) (Phone number) (email)	
APPLICANT TOURISM AGENCY (Contact number) (address) (Phone number) (email)	
<b>HOSTING APPLICATION QUESTIONNAIRE:</b> Please provide details and information on the following areas related to your bid to host the indicated WCP event. The information should be brief but include sufficient details and specifics to support the application. Where possible, provide written confirmations and documentation to support. Applications that lack details and specifics are difficult to be evaluated and greatly reduces the potential for a successful application.	
<b>HOST CITY</b> (Description of city/access from across Canada)	
<b>COMPETITION VENUE</b>	
Competition Venue Name	
Venue Address	
Contact Name and Title	
Telephone Number	
Venue Website	
Availability	
<b>FIELD OF PLAY</b>	
Number of fields of plays available	
Seating Capacity	
Change Rooms	
Concession Available	
Meeting Space Available	



<b>HOST HOTEL</b>	
Hotel Name	
Hotel Owner	
Hotel Address	
Telephone Number	
Website	
Cost per room	
Room Types	
Restaurant onsite?	
Transportation	
	<b>Travel time by Car</b>
Hotel to Airport	
Hotel to Competition Venue	