

**WATER POLO CANADA
CALL FOR BIDS**



2023-2024 17U WEST FINALS



Call for Bids- 2023-2024 National Championship League 17U West Finals

INTRODUCTION

Water Polo Canada is the national sport organization (NSO) for Water Polo in Canada. Its purpose is to lead the growth and the pursuit of excellence in the sport of water polo for all Canadians while respecting the following set of values: Integrity & Respect, Teamwork & Solidarity, Leadership & Accountability, Excellence & Professionalism.

The National Championship League (NCL) was created in 2014 to bring the domestic club age group programs under a country-wide umbrella that promotes the sport's development. The NCL offers three categories of play: Senior, 17U, and 15U.

The 17U category runs from November to May and features a format of separate event weekends. The country is split into Eastern and Western conferences and the standing from each event weekend determines the rankings going into the Conference Championship weekends. These Conference Championship weekends, one for the Eastern teams and one for the Western teams, serve as the qualification for the 17U National Finals weekend with the top four teams from each Conference qualifying hosted in May.

WPC (Water Polo Canada) is currently seeking bids for host cities for the 17U West Conference Finals April 12-14 or April 19-21, 2024. The 17U West Finals, are operated under sanction of Water Polo Canada (WPC).

BID PROCESS

Any local tourism organization in partnership with a local water polo club or Provincial water polo organization located in British Columbia, Alberta or Saskatchewan can submit a bid to host and organize the 17U West Finals. Bids are selected periodically through the issuance of a Request for Proposal, based on the requirements in the present Regulations.

Interested host cities will need to submit a completed bid package including Appendix A by March 15th, 2023, at 4 pm EST (Eastern Standard Time) electronically to WPC at ncl@waterpolo.ca with the support of their local or provincial water polo club or organization. The 17U West Finals will be awarded to a city following an assessment of the bid application received by WPC.

PARTICIPANT DETAILS

Participation at the 17U West Finals will include approximately 180 athletes, 12 Coaches and Support Staff, 6 Officials & Delegates and 3 WPC Staff VIPs & Dignitaries.



TECHNICAL REQUIREMENTS

Competition dates

The 17U West Finals will include the following schedule:

- Thursday: Teams arrive
- Friday: First Day of Competition (8 am to 10 pm)
- Saturday: Second Day of Competition (8 am to 10 pm)
- Sunday: Final Day of Competition and Team departures (8 am to 6 pm)

Venue

The venue for this event must meet the following criteria:

1. The facility is required to have a male and female changing room for teams to change in prior to their competition. It is also preferable if facilities have a gender neutral or alternative change room option for individuals.
2. Lifeguard room must be available in case of a medical emergency
3. It is preferable that the facilities that are used have internet accessible to WPC so that live streaming of the event can take place.

Field of play requirement

1. This event must have at least 1 field of play (pool) available for the entire event.
2. The pool size and dimension requirements are as follows:
 - a. The distance between the goal lines shall be twenty-five (25) meters.
 - b. The field of play width shall be twenty (20) meters.
 - c. The boundary of the field of play at each end shall be zero point three (0.30) meters behind the goal line.
 - d. The field of play's depth shall be two (2) meters.

** These pool specs are the ideal specs. Facilities that do not meet these specs will also be considered.

3. The following equipment is to be made available by the facility:
 - a. 2 water polo nets per field of play
 - b. Score clocks and shot clocks (These may be made available in partnership with the local club or provincial organization)
 - c. Adequate lifeguard staffing for the entirety of the event



HOSPITALITY AND ACCOMODATIONS

WPC will work with the host hotel(s) to develop room blocks for teams to book into. Teams will be responsible for booking and covering their own hotel rooms using the room block information provided.

For 17U West Finals, there will be about 55 rooms per night required for participants, WPC staff and delegates. There will be additional room nights required for parents who will be attending and supporting their athletes.

A hospitality room will be required in the venue. This will be used for the officials, volunteers, and WPC staff. Lunch and dinner are to be provided by the LOC (Local Organizing Committee) for all WPC staff, representatives, and officials. Water Polo Canada will provide some financial support towards the hospitality room for this event.

TRANSPORTATION

All teams participating at the 17U West Finals are required to provide their own transportation to and from the event, this includes ground and air transportation

WPC will provide all transportation needs (air and ground) for WPC staff and representatives, officials, and delegates.

PROTOCOL

1. Water Polo Canada will provide all signage needed for the event. This will include sponsorship banners, WPC signs and local tourism banners.

MARKETING AND COMMUNICATIONS

WPC will be responsible for promotion of 17U West Finals utilizing WPC communication strategy and promotional materials. This will be shared and promoted on WPC's website, social media pages and partner promotions.

WPC will also be livestreaming all games of the 17U West Finals. Access to internet (preferably hard wired) will be required in the venue to ensure the live stream feed can be utilized and broadcasted.

WPC will work with the LOC to identify local photographers present onsite to take photos of the event including game play, venue photos, coaches, athletes, and fans. WPC will need photos provided daily to be posted on social media and promote the event on social media.



VOLUNTEERS

The LOC will be responsible for identifying and training volunteers onsite. These volunteers will be needed for tasks including but not limited to:

- Game secretary
- Minor officials table supervisor
- Running score and time clocks
- Penalty secretary (if required)
- Livestream filming
- Monitoring Hospitality room and providing food for all officials



APPENDIX A: Submission of Bid package

	<p>APPLCIATION TO HOST 17U West Finals</p>
<p>PREFERRED DATE</p>	
<p>APPLICANT LOC (contact name) (Address) (Phone number) (email)</p>	
<p>APPLICANT TOURISM AGENCY (Contact number) (address) (Phone number) (email)</p>	
<p>HOSTING APPLICATION QUESTIONNAIRE: Please provide details and information on the following areas related to your bid to host the indicated WCP event. The information should be brief but include sufficient details and specifics to support the application. Where possible, provide written confirmations and documentation to support. Applications that lack details and specifics are difficult to be evaluated and greatly reduces the potential for a successful application.</p>	
<p>HOST CITY (Description of city/access from across Canada)</p>	
<p>COMPETITION VENUE</p>	
<p>Competition Venue Name</p>	
<p>Venue Address</p>	
<p>Contact Name and Title</p>	
<p>Telephone Number</p>	
<p>Venue Website</p>	
<p>Availability</p>	
<p>FIELD OF PLAY</p>	



Number of fields of plays available	
Seating Capacity	
Change Rooms	
Concession Available	
Meeting Space Available	
HOST HOTEL	
Hotel Name	
Hotel Owner	
Hotel Address	
Telephone Number	
Website	
Cost per room	
Room Types	
Restaurant onsite?	
Transportation	
	Travel time by Car
Hotel to Airport	
Hotel to Competition Venue	